

RECERTIFICATION REQUEST FORM

THE NEW MEXICO RECYCLING COALITION NATIONAL SUSTAINABLE RESOURCE MANAGER PROGRAM

The NMRC National Sustainable Resource Manager Program Policies state the following: In order to keep pace with changing regulations and technologies, to maintain certified national status, the participant must complete 30 CEU hours of approved credit courses or activities within three years of the date of certificate issue and every three years after. It is the responsibility of participants to seek prior approval of re-certification CEUs from NMRC preferably at least 6 weeks before the scheduled training via this form.

All re-certification credits must be reviewed by the NMRC Training Committee and approved by our certifying partner, Penn State Altoona, whom will assign the number of CEU credits available for that training. In the case that the training is not hosted by NMRC, the entity offering the training must agree to provide NMRC a roster of attendees and a copy of a sign-in sheet to confirm participation. If a course is reviewed but not approved, the individual may appeal the decision. If an individual has not received pre-approval for a course, they may still seek credit hour approval by completing the Recertification Request Form, submitting the associated documents and confirm that the entity offering the training will agree to the administrative requirements. It is not guaranteed that credit hours will be approved.

PLEASE ATTACH: Hour-by-hour agenda and credentials of speakers/trainers if available

_____ Please check here if this course has already been approved by NMRC for recertification and by submitting this form indicates that you wish to apply for recertification credits for this course.

Email your request to English Bird, English@recyclenewmexico.com

Your Name _____

Email address _____

Title of Training You Wish To Have Considered _____

Entity Hosting the Training _____

Date(s) and Times of Training _____

Location of Training _____

If it is not obvious, please provide an explanation how this training ties into your professional development as a certified Sustainable Resource Manager

Please Check That The Following Requirements for the Recertification Process Can Be Attained. For the NMRC Training Committee to review for credits, a minimum of an agenda and bios of speakers will be needed.

_____ Hour-by-hour agenda of the training

_____ Bios for speakers at training

_____ Flyer or announcement of training

_____ A sign-in and sign-out sheet at the training will be available to verify attendance and NMRC can receive a copy of this sheet for our records

If all of these items cannot be provided, NMRC reserves the right to not offer recertification credits.